

BRANGSORE PARISH COUNCIL

Parish Clerk: Helen Klaassen *PSLCC*

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Minutes of the Meeting of Brangsgore Parish Council **Held 21st June 2022 at 7.30pm, at Brangsgore Village Hall.**

Present: Cllr. Jacque Lay (Chair), Cllr. Mike Manley, Cllr. Melissa Sheppard, Cllr. Robin Shea, Cllr. Paul Simon, Cllr John Spinks.

Clerk to the Council: Helen Klaassen

HCC: Cllr Keith Mans

NFDC: Cllr Richard Frampton

1 Member of the Public.

22/079 Apologies for Absence.

Apologies were received from Cllr Linford, Cllr Prince and Cllr Jarvis.

22/080 Declarations of Interest and Dispensations.

None declared.

22/081 Minutes of Previous Meetings

The Minutes of the Meeting held on the 21st June 2022 were **APPROVED** and the Chair Signed them.

DEMOCRATIC SESSION – 15 minutes.

Issues with young people having BBQs and drinking in the Rec were raised.

The Clerk was asked to contact the Policing Team to see if they would be able to patrol the Rec occasionally.

22/082 Matters Arising from the Previous Meeting.

Hampshire County Council Website for reporting Road or hedge issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

or call: 0300 555 1388.

The commemorative water bottles had arrived and had been distributed.

22/083 Correspondence and Consultation Documents

None.

22/084 Clerk's Report, Financial and Administration Matters

i. Clerk's Report – To receive an update from the Clerk.

The Clerk gave her report, noting that the audit documents had been received and were being processed and that the Wildplay equipment was receiving ground treatments to make it useable.

ii. To receive and approve the June Bank Reconciliation and budget sheets (appendix 1)

The Bank reconciliation was **APPROVED**, and the Clerk noted that the full list of payments and budget reports would be forwarded very shortly with salary amounts added.

iii. To receive and approve payments made / to be made (appendix 2)

The payments listed were **APPROVED**.

iv. Current Earmarked Reserves – to review

Deferred to F&R Cmte.

v. Grant Applications:

a. Victim Support

An amount of £100 was **APPROVED**.

b. St Mary's Church, Bransgore

An amount of £200 was **APPROVED**

c. Thorney Hill Village Hall Committee

It was agreed to ask for an inspection report and that the Chair and Clerk should go and appraise the equipment.

22/085 Street Snooker Game for MUGA.

The matter was discussed. Cllr Frampton offered funding (£1000), as did Cllr Mans (£500) – Clerk to apply.

It was **AGREED** to proceed with the purchase of the equipment. The Clerk would ask if an opening event was possible.

22/086 Defibrillator Cabinet.

It was **AGREED** to purchase a new defibrillator cabinet using general reserves. The Clerk would arrange installation.

22/087 Reports from Council's Representatives on Other Bodies.

The Clerk read out excerpts from Cllr Jarvis' report from Bournemouth Airport:

Passenger numbers: Continued to grow as the summer season progressed. In the May, the Airport despatched approximately 251 commercial holiday flights.

The operating hours of Bournemouth Airport were 0630 hrs to 2130 hrs, with flights outside of those hours by arrangement only. These included the TUI and Ryanair flights. However, the cut-off time was 0130 hrs.

On average, flights currently stood at around 95% full

The Airport flew to thirty-three destinations in sixteen countries.

Cargo: The Airport's newly branded "Cargo First" officially launched on the 30th June. There had been major investment in Airport infrastructure and specialised equipment.

The Airport's new Cargo schedule involved three operations per week from China, along with ad hoc cargo flights. All flights scheduled were within current operating hours.

Full report to be forwarded to members.

22/088 Committee Reports.

i. Planning Committee - Cllr Manley

Cllr Manley reported that the one application had been dealt with under delegated powers and approval recommended.

ii. Amenities Committee – Cllr Lay

Cllr Lay reported that the committee was looking at restoration of Clare Lodge and the Clerk was obtaining quotes for the work and that the Skatepark project was moving ahead.

iii. Finance and Resources – Cllr Spinks.

Cllr Spinks reported that budgets would be looked at in October and that a pay review and staff appraisals would be carried out during September/October and that a staff Pension Plan had been agreed with 10% contributions.

22/089 County and District Councillor's Reports.

i. Cllr Keith Mans – Hampshire County Council

Cllr Mans reported that budgets had been agreed for the next two years and the county were looking beyond that but inflation was high making revenue spending tight. Hampshire had always operated within its means putting them in a good position compared to other councils.

Very few schools had closed during the hot weather, and Cllr Mans noted that Hampshire tended to be more robust in terms of keeping schools open in adverse conditions.

Holmsley Bridge was now fully open.

ii. Cllr Richard Frampton – New Forest District Council

Cllr Frampton noted that the new waste scheme was to be implemented in 2024 and that there would be a movement of boundaries for the elections next year.

Meeting concluded at 8.45pm.

Signed: _____

Date: _____

Appendix 1.

BRANSGORE PARISH COUNCIL

Bank Reconciliation

Month ending: 30th June 2022

Prepared by; Helen Klaassen, Clerk & Responsible Financial Officer

Balance per bank statements as at 30.06.2022	£	£
Current Account	106,266.16	
Savings Account	<u>47,853.18</u>	
	£154,119.34	
Less: any un-presented cheques	0	
Net balances as at	£154,119.34	
Add: any un-banked cash at	£424.00	
Total Closing balance as at	<u>£154,543.34</u>	

The net balances reconcile to the Cash Book (receipts and payments account) for the month, as follows:

CASH BOOK:

Opening Balance as at 1st June 2022 - Current Account	£119,976.95
Opening Balance as at 1st May 2022 - Savings Account	£47,853.18
Add: Receipts	£1,960.23
Less: Payments	£15,671.02
Closing balance per cash book [receipts and payments book] as at 30th June 2022 (must equal net balances above)	<u>£154,119.34</u>

Appendix 2

Bransgore Parish Council**Payments to be Made**

Date	Payee Name	Total	VAT	Ex-VAT	Detail
Jul-22	Parsonage Farm One Stop	£966.93	£	£	Grasscutting
Jul-22	Promotions	£181.80	30.30 £	151.50 £	Water bottles
Jul-22	Viking	£59.06	9.84	49.22	Kitchen Consumables
Jul-22	S Pateman	£50.00	£	£	War Memorial Maint.
Jul-22	PCS	£141.58	23.60 £	117.98 £	Domain Renewal and monthly software charges
Jul-22	1st Stop	£1,476.00	246.00	1,230.00	Cleaning
Jul-22	DCH Pest Control	£46.00			Pest Control
Jul-22	Salaries	TBC			
Jul-22	HMRC	TBC			
	Totals	£2,921.37	£309.74	£1,548.70	