

BRANSGORE PARISH COUNCIL

Parish Clerk: Helen Klaassen PSLCC

Bransgore Village Hall, 116 Burley Road, Bransgore, BH23 8AY

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NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that a meeting of **BRANSGORE PARISH COUNCIL** will be held at Bransgore Village Hall, 116 Burley Road, Bransgore, BH23 8AY on Tuesday, 19th April 2022 at 7.30pm.

All Members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

AGENDA

22/034 Apologies for Absence.

22/035 Declarations of Interest and Dispensations.

To receive any declarations of interest from members, or dispensations made by the Clerk, regarding any item of business on the agenda.

22/036 Minutes of Previous Meetings

To approve and sign the Minutes of the Meeting held on the 15th March 2022 (**appendix 1**).

DEMOCRATIC SESSION – 15 minutes.

Members of the Public may, at the discretion of the Chairman, speak regarding items on the agenda or to raise a matter that is not on the agenda.

22/037 Matters Arising from the Previous Meeting.

22/038 Correspondence and Consultation Documents

- i. Correspondence
- ii. Local Transport Plan Consultation (<https://www.hants.gov.uk/transport/localtransportplan>)

22/039 Clerk's Report, Financial and Administration Matters

- i. Clerk's Report – To receive an update from the Clerk
- ii. To receive and approve Q4 Bank Reconciliation
- iii. To receive and approve payments made since the last meeting / to be made
- iv. Grant Application – To receive and approve a Grant Application from St. Michael and All Angels Church, Hinton.

22/040 Reports from Council's Representatives on Other Bodies.

22/041 Committee Reports.

- i. Planning Committee - Cllr Manley - Report/Update
- ii. Amenities Committee – Cllr Jacque Lay

22/42 Replacement SID. To consider replacement of the broken SID.

22/043 New Forest District Council Matters.

- i. District Councillor's Report

22/044 Hampshire County Council Matters.

- i. County Councillor's Report
- ii. Roads and Traffic
- iii. Footpaths

Date of next Meeting: Tuesday, 17th May at 7.30pm, at Bransgore Village Hall. APM – Tuesday 17th May 2022 at 6.30pm.

A handwritten signature in black ink, appearing to read 'Helen Klaassen', on a light-colored rectangular background.

Helen Klaassen – Clerk to the Council

Bransgore Parish Council

13th April 2022

BRANGSORE PARISH COUNCIL

Parish Clerk: Helen Klaassen *PSLCC*

Brangsgore Village Hall, 116 Burley Road, Brangsgore, BH23 8AY

Tel: (01425) 674155

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Minutes of the Meeting of Brangsgore Parish Council **Held 15th March 2022 at 7.30pm, at Brangsgore Village Hall.**

Present: Cllr. Jacque Lay (Chair), Cllr. Nigel Linford (Vice Chair), Cllr. Edward Jarvis, Cllr. Mike Manley, Cllr. John Spinks, Cllr. Tony Prince, Cllr. Melissa Sheppard, Cllr. Paul Simon, Cllr. Robin Shea.

Clerk to the Council: Helen Klaassen

22/023 Apologies for Absence.

Apologies were received from Cllr Mark Steele and Cllr Mans (HCC).

The Chair imparted the news that Cllr Mans would not be standing again as Leader of HCC this coming May. He would remain as a Councillor for this ward. Councillors were pleased to hear that they would retain Cllr Mans as their County Councillor and wished him well.

22/024 Declarations of Interest and Dispensations.

Declarations could be declared on each item as they arose.

22/025 Minutes of Previous Meetings

To approve and sign the Minutes of the Meeting held on the 15th February 2022 and the Extra Ordinary Meeting held on 23rd November 2021.

The minutes were both approved and the Chair signed them.

DEMOCRATIC SESSION – 15 minutes.

None.

22/026 Matters Arising from the Previous Meeting.

It was clarified that the orchard planted in January was a Jubilee Orchard, as agreed at a previous meeting.

No response from Yellow Buses yet – *Clerk to chase.*

The issue regarding the bridge near Burbush car park was noted and the state of the forest roads. Cllr Spinks had raised the matter of the roads with HCC, as had the Clerk, as yet no action had been taken.

22/027 Correspondence and Consultation Documents

- i. Correspondence

None.

- ii. Application to permanently divert and downgrade Watery Lane Highway (BOAT 737/734b) to a Byway

Item 22/31 on agenda.

22/028 Clerk's Report, Financial and Administration Matters

- i. **Clerk's Report – To receive an update from the Clerk**

The Clerk had attended the SLCC branch meeting and was now the secretary for the branch and would attend the Parish event put on by HCC.

- ii. **To receive and approve Bank Reconciliation**

The bank reconciliation for February was received and approved (appendix 1)

It was also noted that councillors would to receive the budget document as part of their councillor packs, the clerk acknowledged this and agreed she would attach them from April.

- iii. **To receive and approve payments made since the last meeting / to be made**

The payment schedule was received and approved (appendix 2).

iv. Decide Alternative Date of APM.

It was decided to tag the APM onto the front of the Annual Parish Council Meeting in May. Clerk to check that this was legally permissible, of not then 4th May.

22/029 Reports from Council's Representatives on Other Bodies.

Cllr Jarvis reported on the recent Bournemouth Airport meeting (appendix 3). If low flying planes caused a noise nuisance is is possible to report that via this link: <https://www.bournemouthairport.com/environment/>

22/030 Committee Reports.

i. Planning Committee - Cllr Manley - Report/Update

Cllr Manley reported that he had attended the committee meeting for 5 Sika Rise and that it had been granted permission.

Cllr Lay reported that she had attended to speak on behalf of the council regarding the application at Derritt Lane. She noted that officers had wanted to approve the plans but that the committee deferred the matter in light of insufficient information regarding the flooding, despite officers advising that the proposals must not make the existing issues worse.

The footpath leading to the site from Wiltshire Gardens was discussed. It was agreed that it needed to have some work done to make it more accessible as a route into the village away from the main roads. As the Clerk was unfamiliar with route she agreed to walk it and also to see if CIL money could be used to pay for repairs and what work was required and the cost of that work.

Cllr Lay reported that the Amenities Committee had met the previous week and that they were looking at better management of the land at Clare Lodge to open the area up and make it a useable and attractive amenity again. The Wild Play equipment was completed, but bark was needed to lay around the items to act as weed suppressant and to make the area more useable for children.

Play equipment replacement: Quotes were still incoming for a piece of equipment that would be aimed at older children (age 6+). If the quotes were available then the committee would meet in April.

22/031 Application to permanently divert and downgrade Watery Lane Highway (BOAT 737/734b) to a Byway (via email).

The council were happy to support the proposals provided that the new byway would be suitable and appropriately surfaced for bikes and horseriders.

22/032 New Forest District Council Matters.

i. District Councillor's Report

None.

22/033 Hampshire County Council Matters.

i. County Councillor's Report

None.

ii. Roads and Traffic

None.

iii. Footpaths

There was a potential issue with a blocked drain at Merryfield Close. The Clerk would go and review it for action.


Date of next Meeting: Tuesday, 19th April at 7.30pm, at Bransgore Village Hall.

The meeting concluded at 8.20pm.

Signed:

Date:

Appendix 1 – Bank Reconciliation.

BRANSGORE PARISH COUNCIL			
Bank Reconciliation			
Month ending: 28th February 2022			
Prepared by; Helen Klaassen, Clerk & Responsible Financial Officer			
Balance per bank statements as at 28.02.2022		£	£
Current Account	93,085.35		
Savings Account	47,845.11		
	£140,930.46		
Less: any un-presented cheques			
Net balances as at	£140,930.46		
Add: any un-banked cash at	£0.00		
Total Closing balance as at	£140,930.46		
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the month, as follows:</i>			
CASH BOOK:			
Opening Balance as at 1st February 2022 - Current Account		£94,630.99	
Opening Balance as at 1st February 2022 - Savings Account		£47,845.11	
Add: Receipts		£6,178.06	
Less: Payments		£7,723.70	
Closing balance per cash book [receipts and payments book] as at 28th February 2022 (must equal net balances)		£140,930.46	

Appendix 2

March Payments					
Date	Payee Name	Ex Vat	£ VAT	£ Total Amnt	
04/02/2022	Beaucare Medical Ltd	£125.79	£25.16	£150.95	Beaucare Medical
04/02/2022	Meyrick Estate	£5.00		£5.00	Bus Shelter rent
07/02/2022	Smart Pensions	£18.00		£18.00	Pension subs
07/02/2022	Domestic & General	£29.46	£5.89	£35.35	Boiler Plan
17/02/2022	Sage UK Ltd	£7.00	£1.40	£8.40	Payroll software
18/02/2022	Viking Direct	£41.72	£8.34	£50.06	Printing/Stationery
18/02/2022	Stuart Pateman Garden Service	£50.00		£50.00	War Memorial
18/02/2022	SLCC Enterprises Ltd	£45.00	£9.00	£54.00	Training
18/02/2022	PCS Ltd	£56.98	£11.40	£68.38	PCS Ltd
18/02/2022	SLCC Enterprises Ltd	£103.00		£103.00	Training
18/02/2022	SLCC Enterprises Ltd	£375.00	£55.20	£430.20	Conference
18/02/2022	1st Stop Cleaning	£387.45	£77.49	£464.94	Cleaning - January
18/02/2022	Furniture at Work	£528.00	£105.60	£633.60	Furniture
18/02/2022	HMRC	£650.18		£650.18	PAYE Feb
18/02/2022	Salaries	£3,267.44		£3,267.44	Salaries - Feb
18/02/2022	Viking Direct	£43.93	£8.79	£52.72	Stationery
18/02/2022	Drax Energy Solutions	£805.73	£161.14	£966.87	Elec - VHall
18/02/2022	Drax Energy Solutions	£87.68	£4.38	£92.06	Elec Pav
18/02/2022	Gazprom Energy	£270.26	£54.05	£324.31	Gas - VHall
18/02/2022	Gazprom Energy	£42.87	£2.14	£45.01	Gas - Pav
21/02/2022	Campaign to Protect Rural Eng	£36.00		£36.00	Annual subs
28/02/2022	Drax Energy Solutions	£168.84	£33.77	£202.61	Elec VHall
28/02/2022	Drax Energy Solutions	£13.92	£0.70	£14.62	Elec Pav
	Totals	£7,159.25	£564.45	£7,723.70	
Payments to be Made					
	Salaries	£3,267.44		£3,267.44	Salaries - Feb
	HMRC	£650.18		£650.18	PAYE Feb
	Parsonage Farm	£580.61		£580.61	Grasscutting Jan
	Parsonage Farm	£580.61		£588.61	Grasscutting Feb
	Parsonage Farm	£120.00		£120.00	Hedgecutting
	Cllr Manley	£25.20		£25.20	Expenses
	Agrovista	£251.00	£50.20	£301.20	Loam
	A Frost	£6,500.00	£1,300.00	£7,800.00	Wildplay
	A Frost	£235.00	£47.00	£282.00	Wildplay site clearance
	Meyrick Estate	£5.00		£5.00	Bus shelter rent
	S Pateman	£50.00		£50.00	War Mem Maint
	PCS	£56.98	£11.40	£68.38	IT Subs
	1st Stop Cleaning	£774.90	£154.98	£929.88	Cleaning
	M Smith	£18.92		£18.90	Expenses - Mileage
	Moviola			£96.05	Films
	Totals	£13,115.84	£1,563.58	£14,783.45	

Appendix 3

Bournemouth Airport - Bullet point notes from the meeting

1. Since April 2020, the Airport played a critical role importing tens of millions of pieces of personal protective equipment (PPE) and coronavirus testing kits from the Far East for the NHS. It also helped Bournemouth fill the gap left in international freight capacity caused by the sudden reduction in transatlantic airline travel.
2. HR Recruitment Day: Held on the 27th January, the same day as the Ministerial visit. The Airport was looking to fill approximately 75 vacancies in the areas of Security, Ground Handling, Passenger Services and Cleaning. This was a very successful day, with over 220 attendees plus others wishing to be contacted who could not make the day. It was a very well organised event, with interviews held on the day resulting in a number of applicants subsequently being offered contracts of employment
3. Operational Update: As a traditional regional passenger airport, the pandemic had a marked effect on operation. Capturing the British Airways aircraft parking and reintroducing cargo operations into Bournemouth enabled the Airport to survive through a very difficult FY21. Whilst more positive than 2020, it was still challenging. A number of lockdowns and the lack of confidence in international travel reduced passenger numbers to circa 300,000, which was a 63% reduction on 2019 levels. As a result, commercial business suffered. Implementation of cargo operations, alongside existing passenger profile, had enabled Bournemouth to consolidate the business and survive.
4. 3.6 Mr Etches stated that the coming summer was an opportunity for Bournemouth to reinstate passenger operations and had 705,000 seats on sale for the summer season alone
5. There were three key airlines, TUI, Ryanair and easyJet. There were seven tour operators working with the Airport, namely Hays Travel, Hurtigruten, Newmarket Holidays, P&O Cruises, Santa's Lapland, Transun and TUI. The Airport flew to thirty-three destinations in sixteen countries. Full List of Destinations: Ryanair - Alicante, Bergerac, Budapest, Dublin, Faro, Girona, Gran Canaria, Krakow, Lisbon, Majorca, Malaga, Murcia, Tenerife Wroclaw and Zadar TUI - Antalya, Corfu, Crete, Dalaman, Gran Canaria, Ibiza, Kefalonia, Lanzarote, Majorca, Menorca, Paphos, Rhodes, Tenerife and Zante
6. Cargo: The development of cargo operations into a regular offering at Bournemouth provided customers from overseas to capitalise on the London and UK market. Bournemouth provided an efficient and timely solution for their supply chain which outstripped the use of the traditional London airports. Collectively, the increase in passengers and development of cargo operations would build jobs for the region and contribute to the success of the business in the local area. The pandemic provided a regular schedule of flights to China, collecting PPE and test kits on behalf of the NHS. This operation was being transitioned to move e-commerce from China to the UK on a routine basis.
7. Community Fund No meetings had taken place due to the pandemic and change from Christchurch to BCP. However, there had been internal progress via a plan to carry out Noise Contour Mapping. This will inform the exact areas potentially affected and could form the basis of discussions.
8. Noise Complaints Rolling Year January 2021 to January 2022: ☉ 18 complaints for the year ☉ 17 complainants ☉ 14 within Bournemouth's control zone, 4 outside
9. Property 5.1 Property - Occupancy Mr Greenman briefed Members on the activity in Bournemouth Airport's Property sector. The occupancy level was over 95%, with a high demand for hangarage and warehouse / distribution premises.
10. Property - Area Wide Travel Plan for Aviation Business Park and Bournemouth Airport - Staff travel survey currently being undertaken, closes 18th February - How employees travel to and from work - Attitudes to sustainable travel e.g. car sharing, public transport, walking and cycling - Measures to facilitate more sustainable travel that is appropriate and effective

11. Planning consent granted for a link road to be developed between Aviation Park East and Aviation Park West. This will alleviate unnecessary business park traffic utilising public roads, as well as facilitating improved cycle and pedestrian access.

Detailed planning consent for a 10,328 sqm unit on Aviation Park East for light industry, general industry and storage and distribution

Any Other Business 6.1 The Chair commended the Airport Team for their efforts in keeping the Airport operational during what was a most difficult time, adding that we all were very lucky to still have an Airport, this was echoed by the Members.