

## BRANSGORE PARISH COUNCIL

Minutes of the Meeting of the **Council** held on **TUESDAY 17<sup>th</sup> November 2020** via Zoom.us at 7.30pm

Present: - Cllr. Mrs. J. Lay (Chair): Cllr. Mr. N. Linford, Cllr. Mr. M. Manley, Cllr. Mr. T. Prince; Cllr. Mrs. M. Sheppard, Cllr. Mr. P. Simon, Cllr. Mr. R. Shea; Cllr. Mr. J. Spinks and Cllr. Mr. M. Steele.

Also, present: Mrs L Kennard (Clerk to the Council) and Mr. E. Macknamara. Mr. K. Mans (Hampshire County Council) and Cllr. Mr. M. Levitt (NFDC) No Members of the Public

**Apologies for absence:** Cllr. Mr. E. Jarvis.

### **1. MINUTES OF THE MEETING – 20<sup>th</sup> October 2020**

**RESOLVED:** That the Minutes of the Meeting held on the 20<sup>th</sup> October 2020 having been circulated, be approved and signed by the Chairman as a true record.

### **2. MATTERS ARISING FROM THE MINUTES:**

- Grass Cutting Contract 2021: The Clerk reported that the Contract had now been awarded to Parsonage Farm and Gardening Services for a 12-month period commencing on the 1<sup>st</sup> April 2021.

### **4. CORRESPONDENCE AND CONSULTATION DOCUMENTS:**

- Village Hall Car Parking Issues: The Clerk reported that several residents had complained verbally about the use of the Village Var Park by Contractors vehicles carrying out work to an adjacent shop. This restricted access to the car park for residents who wished to use other shops etc. Cllr. Steele agreed to raise this with NFDC as the owners of the car park.
- Jack and Jill Pre School: The Clerk read a letter received from Jack and Jill Pre School thanking the Council for the support given during the first phase of the lockdown.
- NFDC Waste Strategy: The Clerk had circulated details of the consultation being undertaken by the New Forest District Council regarding their Waste Strategy. Members noted the contents and agreed that the Strategy was well presented. However, some Members felt that some residents might find it difficult to house the proposed wheelie bins. Cllr. Steele noted the comments which he would raise with NFDC.

### **5. REPORTS OF COUNCIL'S REPRESENTATIVES TO VARIOUS BODIES: No items to report.**

### **6. COMMITTEE REPORTS:**

### 6.1 Planning Committee Report - Cllr. M. Manley

Report/Update (Minutes circulated to Members – (3<sup>rd</sup> November 2020)  
Cllr. Manley updated the meeting on the applications discussed at the meeting.

### 6.2 Amenities Committee – Cllr. J. Lay

Report/Update (Minutes circulated to Members) 10<sup>th</sup> November 2020  
Cllr. Lay reported on the present position regarding the wild play project at Clare Lodge. A further report would be made to the Amenities Committee in January 2021 when further details of the scheme would be available and the requirement for a maintenance schedule. This would also address the issues raised during the consultation period by residents.

### 6.3 Finance, Policy and Human Resources Committee – Cllr. M. Steele

Report/Update (Minutes circulated to Members) – 10<sup>th</sup> November 2020

Cllr. Steele presented the minutes of the Committee

Parish Precept 2021/22 (Minute No.4) RESOLVED: That discussion of the recommendation set out in Minute 4 of the Finance, Policy and Human Resources Committee be deferred until the Tax Base is known and that the Precept for Bransgore Parish Council for the financial year 2021/22 be discussed at a special meeting when this information has been provided by New Forest District Council.

ii) That the Clerk also circulate the financial projections relating to the effect of the Coronavirus pandemic on the Council's finances during the current financial year and that the Clerk consult with the New Forest District Council on what arrangements, if any, would be available to Parish/Town Councils to assist with the loss of income. Any support for the Parish Council would be much appreciated.

## 7. FINANCIAL REPORT AND ADMINISTRATIVE MATTERS:

i) **Financial Statement – October 2020:** RESOLVED: The Financial Statement for the period up to the 31<sup>st</sup> October 2020 had been circulated prior to the meeting, together with a list of payments for the period up to 31<sup>st</sup> October 2020.

A list of payments for October 2020 which included the current monthly Direct Debits, regular payments including salaries and HMRC payments, other payments authorised by the Clerk within delegated set limits and current outstanding payments had also been circulated.

RESOLVED: i) That the Financial Report for the period ending 31<sup>st</sup> October 2020 together with the list of payments made up to the 31<sup>st</sup> October 2020 were approved to be signed by the Chairman.

ii) That the list of payments for November 2020 set out below be approved:

PAYEE	TYPE OF PAYMENT	DETAILS	AMOUNT
REGULAR DIRECT DEBITS			£
Pennon Water Services	DD	Water Pavilion	33.57
Pennon Water Services	DD	Water VH	339.26
New Forest District Council	DD	Pavilion Rates	254.00
New Forest District Council	DD	Village Hall Rates	586.00
D and G Boiler Care	DD	Boiler Maintenance	29.38
SAGE SOFTWARE	DD	Wages Software	8.40
HAVEN POWER	DD	Electric VH	276.92
HAVEN POWER	DD	Electric Pavilion	26.03

GAZPROM	DD	Gas Pavilion	23.09
GAZPROM	DD	Gas VH	60.43
PAYMENT MADE BY THE CLERK			
Burley Lengthsman Scheme	BACS	Lengthsman Scheme	211.40
Performing Rights Society	BACS	Music Licence	211.42
Poppy Appeal Royal British Legion	BACS	Remembrance Wreath	50.00
Zoom.us	BACS	Website Meetings	14.39
Fireguard Services	BACS	Fire Alarm Repairs	113.10
Stuart Pateman Garden Services	BACS	Recreation Gnd	50.00
Stuart Pateman	BACS	War Memorial	25.00
Burley Lengthsman	BACS	Lengthsman Scheme	421.00
1st Stop Cleaning	BACS	VH/PAV Cleaning	1064.48
HMRC	BACS	PAYE/NI	945.69
Cleansing Services Group	BACS	Septic Tank Emptying	139.00
Parsonage Farm and Gardening	BACS	Grass Cutting	580.61
PAYMENTS FOR APPROVAL			
Salaries (November)	BACS	Salaries (4)	4928.70

VAT Inclusive

TOTAL 10019.04

2} Climate Action Plan: Members were informed about a proposal to form a Group which would take practical actions in the local area of Bransgore to raise awareness, to enhance the local environment and to strive for carbon neutrality.

Members of the local Community would be invited to join the Group which would follow the guidelines set out following the meeting held by Hampshire County Council Greening Campaign. <http://www.greening-campaign.org/>

The Parish Council would be represented by Cllr. Paul Simon on the Group. Members agreed that the Parish Council should support this proposal and that an article be included in the forthcoming Christmas edition of the Newsletter and that a further report be made to a future meeting.

## 8. DEMOCRATIC SESSION: None

## 9. NEW FOREST DISTRICT COUNCIL MATTERS:

Cllr. Steele reported that the proposed Waste Strategy would be discussed by NFDC once the consultation period had ended.

The Cabinet would also be discussing the outcome from the COVID-19 Restrictions and how the Recovery would be shaped. On local matters he had discussed traffic issues with the Police.

**10. HAMPSHIRE COUNTY COUNCIL MATTERS**

- a) Councillor’s report: Cllr. Mans also reported on the effect of the COVID-19 Pandemic in Hampshire and the future restrictions which the Government would announce in December particularly during the Christmas period. Although the statistics were still increasing these had slowed compared with the first lockdown in March. Hospital availability was also available in the Hampshire area. He also commented on the discussions held with Care Homes regarding visiting and arrangements being made for testing etc.
- b) Footpaths: FP706: Cllr Lay reported that some of the willow planted in the River Mude had washed away and may need to be replaced. The footpath was also showing signs of erosion.
- c) Roads and Traffic: Cllr. Manley reported that Derritt Lane had flooded in recent rainfall which highlighted the need for this problem to be considered before the proposed housing opposite Heatherstone Grange went ahead. Cllr. Mans suggested that this issue should be raised with Hampshire County Council’s Highway Department.

<https://roadenquiries.hants.gov.uk/roadproblems/highwaydefect/otherroad.aspx>

**11. DATE OF NEXT MEETINGS:**

A Special Meeting to discuss the setting of the Council Precept would be held prior to the Planning Committee (5<sup>th</sup> January 2021) at 7pm or earlier if the Tax Rate has been notified by NFDC

Parish Council Meeting: Tuesday, 19<sup>th</sup> January 2021 at 7.30, Venue to be confirmed

There being no further business the Chairman closed the meeting at 8.20 pm.

Signed.....

Date.....