

## BRANSGORE PARISH COUNCIL

Minutes of a meeting of the Finance, Policy and Human Resources Committee held on Tuesday, 23rd June, 2020 Via Zoom.us

Present: Cllr. J. Lay, Cllr. E. Jarvis, Cllr J. Spinks and Cllr. M. Steele;

Mr. E. Macknamara - Clerk to the Council      No Members of the Public.

**Apologies for absence:** Cllr. P. Simon.

**Declaration of Interest:** None

1. Election of Chair: It was moved and seconded that Cllr. M. Steele be elected Chair for the ensuing Municipal Year: **RESOLVED:** That Cllr. M. Steele be elected Chair of the Committee for the ensuing Municipal Year.
2. Election of Vice Chair: It was moved and seconded that Cllr. J. Lay be elected Vice Chair for the ensuing Municipal Year: **RESOLVED:** That Cllr. J. Lay be elected Vice Chair of the Committee for the ensuing Municipal Year.

### **3. Minutes of the Meeting held on the 28<sup>th</sup> January, 2020**

**RESOLVED:** That the minutes of the meeting held on the 22<sup>nd</sup> October, 2020 having been circulated, were approved as a correct record to be signed by the Chairman.

DECLARATIONS OF INTEREST: None

#### 4. Matters Arising:

- Recreation Ground Toilet: A member asked if the proposed recreation ground toilet was going ahead. The Clerk explained that the current quotes to be considered later in the meeting did not include the toilets but could be considered as part of the refurbishment of the Old Committee Room.

#### 5. Task and Finish Group – Update:

- Skatepark (The Council had agreed that the project be reviewed in the light of possible additional funding) A replacement skatepark to be considered). Following the meeting with Local Users a proposal had been designed by a local Company. These designs had been circulated to Members of the Committee. The meeting discussed the proposal to replace the existing skatepark and agreed that the designs should now be the subject of a wider consultation and that the proposals should be made available via the Council Website, Social Media, on the Skatepark itself and Notice Boards in the Village. The Clerk would also be asked to consult further with the New Forest District Council and the local Rotary Club Representative. Comments would be invited and considered prior to further consideration in due course.

**RESOLVED:** That the Clerk arrange for the proposed designs for the replacement skatepark to be made available for public consultation as discussed.

- Old Committee Room and Toilets:  
At the last meeting the refurbishment of the Old Committee Room had been discussed and quotes had been circulated to Members of the Committee prior to the meeting. The quotes had been requested on the basis of a specification prepared by the Clerk. These quotes did not include the proposed recreation ground toilet. The meeting also noted that the Parish Council had received income from the Community Infrastructure Levy which could be used for the improvements proposed.

The Clerk should ask the Company who had submitted the lowest quote to revise their quotation to include the proposed recreation ground toilet and that the matter be referred to the Council (together with the Specification) for consideration at the meeting on the 21<sup>st</sup> July, 2020. A report would be made to the Amenities Committee on the 14<sup>th</sup> July, 2020 to discuss the overall budget proposed at the Meeting to enable both the Old Committee Room refurbishment and toilet to go ahead using part of the CIL Receipts.

- 6. **MUGA Lighting:** The Clerk explained that quotes for the repairs/upgrade to the MUGA Floodlights had been delayed due to the Lockdown and identifying a suitable contractor to carry out the work. The Clerk would seek suitable quotes for consideration by the Amenities Committee on the 14<sup>th</sup> July, 2020.
- 7. Internal Auditor's Report: **RESOLVED:** That discussion of the Internal Auditors Report dated 11<sup>th</sup> June, 2020 be deferred and referred to the Full Council Meeting on the 21<sup>st</sup> July, 2020.
- 8. Financial Control: Financial Risk Assessment; Asset Register and Standing Orders **RESOLVED: That the Review of these matters be deferred and referred to the next meeting of the Full Council on the 21<sup>st</sup> July, 2020 for consideration.**

**9. EXCLUSION OF THE PRESS AND PUBLIC:**

**RESOLVED:** That the Press and Public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act, 1960 Section 1(2) as publicity of the business about to be transacted would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

Staffing Issues: The Retirement of the Clerk to the Council/RFO

**11. Date of Next Meeting: Tuesday, 22<sup>nd</sup> September, 2020 at 7.30pm. VENUE To be confirmed.**

The meeting concluded at 8.25 pm

Chairman..... Date.....