

## BRANSGORE PARISH COUNCIL

Minutes of the Annual Meeting of the **Council** held on **TUESDAY 19<sup>th</sup> May, 2020** held by Video Link (Zoom) at 7.30pm

Present: - Cllr. Mrs. J. Lay, Cllr. Mr. N. Linford, Cllr. Mr. M. Manley, Cllr. Mr. T. Prince, , Cllr. Mrs. M. Sheppard, Cllr. Mr. R. Shea, Cllr. Mr. J. Spinks and Cllr. Mr. M. Steele.

Also present: Mr. E. Macknamara (Clerk to the Council). Cllr. Mr. K. Mans (Hampshire County Council)

No Members of the Public

**Apologies for absence:**, Cllr. Mr. E. Jarvis and Cllr. Mr. P. Simon.

### 1. ELECTION OF CHAIR:

It was proposed by Cllr. Prince and seconded by Cllr. Shea and unanimously:

RESOLVED: That Cllr. Mrs. J. Lay be elected Chair of the Council for the ensuing Municipal Year.

### 2. ELECTION OF VICE CHAIR:

RESOLVED: That Cllr. Mr. M. Manley be elected Vice Chair for the ensuing Municipal Year.

### 3. APPOINTMENT OF COMMITTEES:

The following Committees were appointed:

PLANNING COMMITTEE: Cllr. N. Linford, Cllr. M. Manley, Cllr. T. Prince Cllr. M. Sheppard ; Cllr. P. Simon and Cllr. R. Shea

AMENITIES COMMITTEE: Cllr. E. Jarvis, Cllr. J. Lay, Cllr. N. Linford, Cllr. Mr. J. Spinks; Cllr. M. Steele.

FINANCE, POLICY AND HUMAN RESOURCES COMMITTEE: Cllr. E. Jarvis, Cllr. J. Lay, Cllr. P. Simon Cllr. J. Spinks and Cllr. M. Steele.

IT WORKING GROUP: Cllr J. Lay, Cllr. T. Prince and Cllr. M. Steele. Mr. D. Stoddard be also co-opted onto this Working Group.

PROCEDURE AND STRUCTURE REVIEW GROUP: Cllr. Lay, Cllr. M. Manley, Cllr. M. Sheppard and Cllr. Steele

TASK AND FINISH GROUP: Cllr. E. Jarvis, Cllr. J. Lay, Cllr. N. Linford, Cllr. J. Spinks and Cllr. M. Steele.

RESOLVED: That the above Committees/Working Groups be appointed and that the membership thereof be approved as listed.

### 4. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

RESOLVED: That the following appointments be made:

- i) Association of Local Councils in the New Forest: Vacant

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| ii) New Forest Consultative Panel<br>(National Park)  | Cllr. M. Shepperd and Cllr.<br>M. Manley |
| iii) New Forest National Park Authority - SW Quadrant | Cllr. M. Shepperd and Cllr. M.<br>Manley |
| iii) New Forest Passenger Transport Forum             | Cllr. M. Sheppard and<br>Cllr. T. Prince |
| iv) Bournemouth International Airport                 | Cllr. R. Shea                            |
| v) CPRE Hampshire:                                    | Cllr. E. Jarvis.                         |

#### OTHER APPOINTMENTS

RESOLVED: That the following additional appointments be made

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|--|------------------|
| i) Footpaths (Rights of Way)           | Cllr. M. Manley  |
| ii) Roads and Traffic                  | Cllr. J. Spinks  |
| iii) Twinning Association              | Cllr. M. Manley  |
| iv) Tree Warden                        | Cllr. N. Linford |
| v) Greening Campaign (Bransgore Group) | Cllr. P. Simon   |

#### 5. MINUTES OF THE MEETING HELD ON THE 17<sup>th</sup> MARCH, 2020

RESOLVED: That the Minutes of the meeting of the Parish Council held on the 17<sup>th</sup> March, 2020, having been circulated to all Members, be approved and signed by the Chair as a true record.

#### 6. MATTERS ARISING FROM THE MINUTES: None.

#### 7. FINANCIAL REPORT AND ADMINISTRATIVE MATTERS:

- a) **Annual Accounting Statement for the Year ending 31<sup>st</sup> March, 2020 and the Annual Governance Statement:**

**RESOLVED: That the Annual Accounting Statement and the Annual Governance Statement for the financial year ending 31<sup>st</sup> March, 2020, having been circulated to all Members be approved.**

b) **Financial Statement – March/April, 2020:** RESOLVED: The Financial Statement for the periods ending March/April, 2020 having been circulated prior to the meeting, together with a list of payments for Month 12 (March, 2020) and Month 1 (April 2020) were approved.

c) **CALENDAR OF MEETINGS 2020/21:** The Clerk was asked to re-circulate the Calendar of meetings for 2020/21.

RESOLVED: That the Clerk purchase an ongoing monthly subscription to Zoom UK so that Meetings can be held via video link for the time being. The situation to be reviewed when appropriate.

#### 8. HAMPSHIRE COUNTY COUNCIL MATTERS

- a) Councillor's report: Cllr. Mans reported on the following matters:

**Cornovirus:** Hampshire County Council were working to three main objectives:

- To reduce the spread of the virus

- To work together as closely as possible through all organisations
- To look after each other.

He outlined the various ways this was being achieved and paid tribute to all local Organisations and Volunteers throughout the County as without their help and support the task would have been much more difficult.

As Leader of Hampshire County Council he had contacted Government Ministers urging them to make PPE available to Care Homes and Community Workers and the Government had now provided finance to HCC to enable this equipment to be distributed throughout Hampshire.

**Schools:** Many Schools were already open and the County Council continued to discuss other School Openings with Teachers and Trade Unions as well as others affected by this issue. Parents who chose not to send their children back to school would not be faced with fines at this time.

**Libraries:** No date had been set to reopen Libraries at present. Work was being done so that Libraries could be ready to reopen when allowed. Access to Digital Library services had increased during lockdown.

**Waste Tips:** These had now been reopened.

Once further lockdown restrictions were eased more services would be reopened.

He then replied to questions raised regarding the position of the County Council in relation to Public Health England and the NHS. The Head of Public Health had worked alongside these Bodies in providing the best possible service to Hampshire as well as the Isle of Wight. The support of all communities throughout Hampshire had been a positive help.

b) Footpaths: None

c) Roads and Traffic: None

<https://roadenquiries.hants.gov.uk/roadproblems/highwaydefect/otherroad.aspx>

9. NEW FOREST DISTRICT COUNCIL MATTERS: Precept: NFDC had paid the Parish/Town Precepts and the Clerk confirmed that the first payment had been received. The second Payment would be made in October 2020.

**10. Coronavirus Update:** Cllr. Steele suggested that as the lockdown eased the Parish Council should prepare a Recovery Plan for the re-opening of Parish Council facilities. This should also include the financial implications for the current financial year.

**RESOLVED:** That a Recovery Planning Meeting be held on Tuesday, 26<sup>th</sup> May, 2020 at 7.30pm as the first step towards preparing a Recovery Plan. The meeting would be arranged via Zoom.

## 11. DATE OF NEXT MEETING

Parish Council Meeting: Tuesday, 16<sup>th</sup> June, 2020 at 7.30 via Zoom UK.

There being no further business the Chairman closed the meeting at 8.29pm.

Signed.....

Date.....