

## Bransgore Parish Council

Minutes of a meeting of the Amenities Committee held on Tuesday, 14<sup>th</sup> January, 2020 in the Small Hall, The Village Hall, Burley Road, Bransgore at 7.30 p.m.

Present: Cllr. J. Lay (Chair) Cllr. Mr. N. Linford; Cllr. Mr. E. Jarvis and Cllr. M. Steele.
Mrs. D. Boulwood (Bransgore Youth Football); and Mr. A. Wardle (Bransgore Croquet Club) Apologies: Cllr. J. Spinks; Mrs. K. Davies (Jack and Jill Pre School); Mrs. M. Gallacher (Bransgore Netball); Mr. D Lay (Bransgore Cricket Club)
Mr. E. Macknamara (Clerk to the Council) 2 Members of the Public

DECLARATIONS OF INTEREST – None
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DEMOCRATIC SESSION: None.

### 1. MINUTES OF THE MEETING – 12<sup>th</sup> November, 2019

The minutes of the meetings held on the 12<sup>th</sup> November, 2019, having been circulated, be approved and signed by the Chairman as a correct record.

### 2. MATTERS ARISING:

- a) **Pedestrian Access – Pavilion:** This issue had been raised at the last meeting by a member of the Public. A report would be made to a future meeting once the issue of the third Croquet Lawn had been decided.
- b) **Croquet Lawns – Extension:** The Clerk had circulated the response from the Croquet Club to the objections received from the residents adjacent to the Lawns. The Committee felt that a further intensification of the use was not justified and that an alternative site should be investigated further.  
**RESOLVED:** i) That the request for a third lawn for the Croquet Club adjacent to the existing Lawns be refused.  
ii) That the Clerk investigate the suitability of locating a third Lawn on the site of the redundant Cricket Nets together with costings.
- c) **CCTV – Review:** The use of CCTV on Parish Council property was being reviewed and also in the context of the NFDC Safer New Forest Policy. A report would be made to the Council once the review was complete.
- d) **Village Hall Car Park Repairs:** Three Quotations had been requested but only two had been returned.  
All quotes had been requested on the basis of repair rather than resurfacing the whole area which would be difficult to achieve within current budgets. Members agreed that a third quote should be obtained and the matter was, therefore, deferred.
- e) **Pavilion Site – Pitch Markings:** No further information was available on the material which had caused the problem but the issue had been resolved and no further problems had arisen during the current season. The Clerk would arrange for an inspection to be carried out with a view to appropriate action, if required, prior to the commencement of the Cricket Season.

### 3. CORRESPONDENCE:

- i) **WI Centenary:** A request had been received from the WI to plant 2 trees to commemorate their Centenary. Permission to plant two trees within the small area on the Recreation Ground together with a plaque was being considered. Members supported this action.
- ii) **Family Fun Fair – June 2020:** A request had been received to hold a Family Fun Fair on the Recreation Ground in June 2020. Following a previous visit objections had been made to the siting on the field and the Fair operator had been asked to confirm what arrangements could be made to overcome these objections by re-siting away from residential property. A reply had not been received.

RESOLVED: That provided a suitable site could be found the request be supported.

4. RECREATION GROUND AND PUBLIC OPEN SPACE: **Vandalism:** The Clerk reported that the Police had investigated the recent damage to the external table tennis table and other incidents.
5. HALL USERS' OBSERVATIONS: No matters raised.
6. VILLAGE HALL MATTERS: No matters raised
7. PAVILION MATTERS: Kitchen Refurbishment: Installation would commence shortly and Club users would be asked to clear the cupboards during the work.
8. PAVILION SITE: No matters were raised.
9. FINANCIAL AND ADMINISTRATIVE REPORT:
  - **Financial Report:** A Financial Report (Budgets) for the period ended 31<sup>st</sup> December, 2019 had been circulated prior to the meeting.
  - **Community Infrastructure Levy (Task and Finish:** The Task and Finish Group had identified a number of proposals which had previously been considered and approved by the Parish Council for further consideration namely:
    - Old Committee Room Refurbishment
    - Stage Lighting Upgrade
    - Recreation Ground Toilets
    - Pump Track /Bowl Skatepark Refurbishment
    - Croquet Lawns (Additional Lawn)
    - New Cricket Nets
    - Pentanque Terrain
    - Village Hall Improvements -Flooring, acoustics and access system
    - Additional Multi Use Games Area

A bid had been made to NFDC for CIL Funding but they were currently working on the exact process for how these bids would be made and when. They were currently concentrating on recreational habitat mitigation projects before considering the wider allocation of funding.

Clearly this impacted on the ability of the Parish Council to implement their proposals over the life of the existing Council (The four Year Plan) but the Council currently held £19,392.79 of CIL funding which was available to use against the projects identified. Other Grants could also be available and on this basis the Clerk suggested that Council be recommended that the first 4 projects be pursued within the finance currently available and potential Grant income during the financial year 2020/21. Namely:

The Old Committee Room Refurbishment and Stage Lighting Upgrade

Recreation Ground Toilets

Skatepark Refurbishment (Pump Track/Bowl)

The remaining Projects would be deferred to a future financial year or until the position on CIL

allocation had been clarified.

Discussions with the Clubs on specific proposal would also continue particularly on their ability to help with the financing.

**RECOMMENDED:** That subject to the identification of appropriate sources of financial support the the Projects identified above be pursued during the financial year 2020/21 and that the remaining Projects be held in abeyance for further discussion and clarification regarding CIL Allocation.

- MUGA Floodlights Repairs: The floodlighting needed to be repaired due to minor vandalism. The costs had been quoted as follows:  
**Labour & Mileage only: - £ 1,056.00 + VAT**  
**Materials (if required) would be charged additionally.**

To upgrade to LED Lighting would cost significantly more (Approx £12000)

There had been no maintenance done to the lighting since installation some 10 years ago. However, the Committee agreed that a Maintenance Programme should be considered to upgrade the lighting to LED and that the Clerk should report further to the next meeting of the Finance Committee on the 28<sup>th</sup> January, 2020.

10. ITEMS FOR INFORMATION: None

DATE OF NEXT MEETING:

Tuesday, 10<sup>th</sup> March, 2020 in the Small Hall, Village Hall, Bransgore at 7.30pm

**The meeting concluded at 8.35 pm.**

Chairman..... Date.....