

## BRANGSORE PARISH COUNCIL

**Minutes of the Meeting of the PARISH COUNCIL held on TUESDAY, 19<sup>th</sup> September, 2017, at 7.30pm, in the Small Hall, VILLAGE HALL, Brangsgore**

**Present:** - Cllr. Mr. M. Manley (in the Chair); Cllr. Mr. E. Jarvis; Cllr. Mrs. J. Lay; Cllr. Ms. R. Mills; Cllr. Mrs. M. Sheppard and Cllr. Mr. C. Thurston  
Mr. E. Macknamara (Clerk to the Council) and Cllr. Keith Mans (Hampshire County Council).  
One Member of the Public

**1. Apologies for absence:** Cllr. Mr. S. Adams, Cllr. Mr. R. Frampton, Cllr. Mr. N. Linford and Cllr. Mr. M. Steele.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS:** None

**3. Minutes of previous meetings:** **I) RESOLVED:** That the minutes of the Meeting held on the 18<sup>th</sup> July, 2017 having been circulated, be signed by the Chairman as a true record.

**4. Matters arising:** None

**5. DEMOCRATIC SESSION: Trees:** A question was raised regarding tree work which had been carried out in Wiltshire Road. The Clerk was asked to check whether there was a Tree Preservation Order in place for this area.

**6. Correspondence:** None

**7. Reports of Council's Representatives to Outside Bodies:**

- Bournemouth Airport: Cllr. Mills outlined the discussion at the last meeting of the Bournemouth Airport Consultative Committee.
- Hampshire Transport Consultative Committee: Cllr. Sheppard reported that she had attended the recent meeting of the Transport Consultative Committee.
- Dementia Awards: The Chairman reported that he had attended a function on Wednesday, 13<sup>th</sup> September, 2017 to present awards together with the Mayor of Ringwood on behalf of the local Dementia Group.

**8. COMMITTEE REPORTS:**

**i) Planning Committee - Cllr. M. Manley**

The minutes of the meeting of the Planning Committee held on the 5<sup>th</sup> September, 2017 had been circulated to Members of the Council.

The Clerk reported that despite the objections made by Residents, Local District Councillors and the Parish Council Permission had been granted to:

**17/0861 7 houses; 6 garages; carport; parking; landscaping; access Land at Poplar Lane, Brangsgore:** by NFDC Planning Development Control Committee at their meeting on Wednesday, 13<sup>th</sup> September, 2017.

**ii) Amenities Committee - Cllr. J. Lay**

The Minutes of the Meeting of the Amenities Committee held on the 12<sup>th</sup> September 2017 had been circulated to Members of the Council.

Cllr. Lay reported that the Committee had asked the Trustees to agree to the provision of an outdoor gym the cost to be met from the Gift made from the Estate of Agnes Mary

Beeston. A bench adjacent to the Children's Play Area would also be provided.

**Minute 1: Goal Posts: RESOLVED:** That the recommendation to provide £500 towards the cost of purchasing goal posts so that a permanent kick about area can be provided to the rear of the MUGA area be approved.

**Minute 9: Procedures and Structure: RESOLVED:** That a Working Group be appointed to carry out a review of the Council's Procedures and Structures as set out in the Scoping Report circulated with the Agenda and report further through the Finance, Policy and Human Resources Committee with appropriate recommendations in due course. Cllr. M. Steele, Cllr. J. Lay, Cllr. Richard Frampton and the Cllr. M. Manley were appointed to serve on the Working Group.

**iii) Finance, Policy and Human Resources Committee – Cllr. M. Steele:**

The Minutes of the Meeting of the Finance, Policy and Human Resources Committee held on the 29<sup>th</sup> August, 2017 had been circulated to Members of the Council:

**Minute 4: End of Year Accounts and Audit 2017:** The Clerk outlined the discussion regarding the Internal Auditors Report dated 8<sup>th</sup> June, 2017 which had been considered by this Committee on the 29<sup>th</sup> August, 2017. The following RECOMMENDATIONS were adopted by the Council:

- **Member/Officer Protocol:** RESOLVED: That the Member/Officer Protocol circulated with the Agenda be adopted by the Parish Council
- **Capital Works Quotes:** That the Parish Council reaffirm the Procedures as Set Out in Para 11 of the Financial Regulations and that all quotes be sourced through the Clerk in accordance with the Internal Audit requirements.
- **Minute 5 Bequest:** RESOLVED: That the recommendation that the Gift of £1001.40 received from the Estate of David John Lyttle be used to implement and maintain an appropriate planting scheme to complement the work being undertaken on the War Memorial.

## 9. FINANCIAL REPORT AND ADMINISTRATIVE MATTERS:

a) **Financial Report:** RESOLVED: That the financial report for the period ended 31st August, 2017 (Appendix A) including the list of payments made during July and August, 2017 together with the trial balance and Committee Budget Report be approved and signed by the Chairman.

The balances held were as follows: Deposit Account: £47437.99 Current Account: £44187.39. The Chairman signed the bank statements.

The paid Invoices were presented to the meeting for verification and approval.

### b) GRANT APPLICATIONS:

- **New Forest Disability Information Service:** RESOLVED: That a Grant of £200 be made to the New Forest Disability Information Service to support their work in the area.

## 10. NEW FOREST DISTRICT COUNCIL MATTERS:

Local Plan Review 2016 – 2036: The Clerk reported that the NFDC Cabinet would consider this matter at their December meeting.

## 11. HAMPSHIRE COUNTY COUNCIL MATTERS:

i) **Councillors Report:** Cllr. Mans reported on the following issues:

- **Budget:** The County Council had consulted on the savings which they needed to make which included proposals to charge for waste disposal, concessionary fares and the use of reserves. Other initiatives to meet the targets were also being discussed.

ii) **Roads and Traffic:** None:

iii) **Footpaths: Merryfield Close:** Cllr. Jarvis had asked the Clerk to report an issue affecting the footpath and drains in Merryfield Close.

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

**12. ITEMS FOR INFORMATION: Pavilion Lease:** Cllr. Lay reported that this matter was still ongoing. The Clerk explained the reason for the delay and hoped that the matter would move forward soon.

**13. DEMOCRATIC SESSION**

**14. Date of Next Meetings: Tuesday, 17<sup>th</sup> October, 2017 at 7.30pm**

**The meeting concluded at 8.17pm**

Signed..... Date.....  
CHAIRMAN