

BRANSGORE PARISH COUNCIL

Minutes of the Annual Meeting of the Council held on **TUESDAY 16th May, 2017** in the Small Hall, Village Hall, Bransgore at 7.30pm

Present: - Cllr. Mr. R. Frampton, Cllr. Mr. E. Jarvis, Cllr. Mrs. J. Lay, Cllr. Mr. M. Manley, Cllr. Ms. R. Mills, Cllr. Mrs. M. Sheppard and Cllr. Mr. M. Steele

Also present: Ms. N. Hembury (Administrative Assistant)
One member of the public.

Apologies for absence were received from Cllr. S. Adams, Cllr. Mr. N. Linford and Cllr. Mr. C. Thurston. County Councillor Mr. K. Mans.

1. ELECTION OF CHAIRMAN

Nominations for Chairman of the Council.

It was proposed by Cllr. Frampton and seconded by Cllr. Mills that Cllr. Mr. M. Manley be elected Chairman of the Parish Council. There being no other nominations the proposal was unanimously supported and it was, therefore,

RESOLVED: That Cllr. Mr. M. Manley be elected Chairman of the Parish Council for the ensuing year.

Cllr. Mr. M. Manley then signed the Declaration of Acceptance of Office.

Cllr. Mr. M. Manley in the Chair.

2. ELECTION OF VICE-CHAIRMAN

It was proposed by Cllr. Manley and seconded by Cllr. Steele that Cllr. Mrs. J. Lay be elected Vice-Chairman of the Council. There being no other nominations it was unanimously:

RESOLVED: That Cllr. Mrs. J. Lay be elected Vice-Chairman of the Parish Council for the ensuing year.

3. DECLARATIONS OF INTEREST – None

4. DEMOCRATIC SESSION: Trees: A resident asked who was responsible for removing ivy from trees on the highway verge.

5. APPOINTMENT OF COMMITTEES

i) RESOLVED: That the following Committees be appointed and that the Membership be as follows:

PLANNING COMMITTEE: Cllr. S. Adams, Cllr. N. Linford, Cllr. R. Mills, Cllr. M. Manley, Cllr. M. Sheppard and Cllr. C. Thurston

AMENITIES COMMITTEE: Cllr. R. Frampton, Cllr. E. Jarvis, Cllr. J. Lay, Cllr. M. Steele and Cllr. C. Thurston

FINANCE, POLICY AND HUMAN RESOURCES COMMITTEE: Cllr. S. Adam, Cllr. R. Frampton, Cllr. E. Jarvis, Cllr. J. Lay and Cllr. M. Steele.

The members of the Appointed Committees then elected a Chairman and Vice Chairman as follows:

Planning Committee: Cllr. M. Manley (Chairman) and Cllr. N. Linford (Vice-Chairman)

Amenities Committee: Cllr. J. Lay (Chair) and Cllr. C. Thurston (Vice-Chair)

Finance, Policy and Human Resources Committee: Cllr. M. Steele (Chairman) and Cllr. R. Frampton (Vice Chair)

ii) APPOINTMENT OF THE IT WORKING GROUP:

RESOLVED: That an IT Working Group be appointed consisting of Cllr. C. Thurston (Chairman), Cllr J. Lay and Cllr. M. Steele.

6. APPOINTMENT TO OUTSIDE BODIES

RESOLVED: That the following appointments be made to outside bodies:

- | | |
|-------------------------------------------------------|---------------------------------------|
| i) Association of Local Councils in the New Forest: | Cllrs. Frampton and Steele |
| ii) New Forest Consultative Panel
(National Park) | Cllr. M. Shepperd and Cllr. M. Manley |
| iii) New Forest National Park Authority - SW Quadrant | Cllr. M. Shepperd and Cllr. M. Manley |
| iii) New Forest Passenger Transport Forum | Cllr. J. Lay and Cllr. M. Steele |
| iv) Bournemouth International Airport | Cllr. R. Mills |
| v) Council for the Protection of Rural England | Cllr. E. Jarvis |

7. OTHER APPOINTMENTS

RESOLVED: That the following additional appointments be made

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|------------------------------|-------------------|
| i) Footpaths (Rights of Way) | Cllr. E. Jarvis |
| ii) Roads and Traffic | Cllr. R. Frampton |
| iii) Twinning Association | Cllr. M. Manley |
| v) Tree Warden | Cllr. C. Thurston |

8. MINUTES OF THE LAST MEETING:

RESOLVED: That the Minutes of the Meeting held on the 25th April, 2017 having been circulated, be approved and signed by the Chairman as a true record.

9. MATTERS ARISING FROM THE MINUTES: None

10. CORRESPONDENCE

- i) **Village Signs:** A letter had been received from the Bransgore and District Residents Association suggesting that new Signs be erected at the entrances to the Village welcoming careful drivers. After discussion, it was felt that the existing signage was sufficient and reflected the current policies of the National Park Authority and the Local Planning Authority and were consistent with the rural character of the area. The BDRA would be thanked for their interest in this matter.
- ii) **Annual County Service:** The Chairman agreed to attend the Annual Hampshire County Council Service to be held in Winchester Cathedral on the 18th June, 2017.

11. REPORTS OF COUNCIL'S REPRESENTATIVES TO VARIOUS BODIES - None

12. COMMITTEE REPORTS

- i) **Planning Committee:** The Minutes of the Meeting of the Planning Committee held on the 2nd May, 2017 had been circulated to Members.

Cllr. Manley updated Members of the applications discussed.

- ii) **Amenities Committee:** The Amenities Committee due to take place on the 9th May, 2017 had not gone ahead.

13. FINANCIAL REPORT AND ADMINISTRATIVE MATTERS:

i) **Accounting and Governance Statement - 31st March, 2017: RESOLVED:** That the Accounting and Governance Statement, circulated prior to the meeting, for the financial year ending 31st March, 2017 be approved by the Council.

ii) **Financial Statement - 30th April, 2017: RESOLVED:** The Financial Statement for the period ending 30th April, 2017 had been circulated prior to the meeting, together with a list of payments for Month 12 (March). The invoices were available at the meeting.

RESOLVED: That the Financial Report for the period ending 30th April, 2017 together with the list of payments made during April, 2017 were approved and signed by the Chairman.

- iii) **Grant Application:** An application for Grant from the Thorney Hill Community Centre Association had been received. This stood deferred for consideration at the next meeting in June.

14. NEW FOREST DISTRICT COUNCIL MATTERS

The Crown P.H: Cllr. Frampton referred to the street furniture which had been placed on highway owned land, Ringwood Road and a letter of complaint received from a local resident who had been unable to pass freely with a push chair. The P.H. Owners had reported that the Licensing Authority (NFDC) had erroneously given permission but the Highway Authority had issued notice for this furniture to be removed within one month.

It was proposed that the Parish Council should contact NFDC Licensing Office and ask for a Premises Licence Review as the permission given by them did not satisfy the Licensing Regulations as the land was not owned by the Applicant and did not meet the full Licensing objectives including Public Safety, Public Nuisance and the protection of minors from harm. The proposition was duly seconded and it was:

RESOLVED: That NFDC Licensing be asked to conduct a Premises Licence Review on the basis set out above.

Cllr Beck: Members congratulated Cllr. Goff Beck (retiring Chair – NFDC) on his successful fund raising on behalf of New Milton Disability and First Opportunities New Milton during his year of Office. Cllr. Christine Ward was now Chair of the District Council for the Municipal Year 2017/18.

15. HAMPSHIRE COUNTY COUNCIL MATTERS

- a) Councillor’s report – Cllr. Keith Mans was unable to attend the meeting.
- b) Footpaths: Cllr. Jarvis referred to brambles overhanging the footpath in Merryfield Close. Cllr. Lay reported that the hedges along the boundary of 19 and 21 Brookside Close were obstructing the footpath.

14. DATE OF NEXT MEETING

Tuesday, 20th June, 2017 at 7.30, Small Hall, Village Hall, 116 Burley Road, Bransgore

There being no further business the Chairman closed the meeting at 8.06pm.

Signed.....

Date.....