

Bransgore Parish Council

Minutes of a meeting of the Amenities Committee held on Tuesday, 13th June, 2017 in the Small Hall, The Village Hall, Burley Road, Bransgore at 7.45 p.m.

Present: Cllr. J. Lay (In the Chair), - Cllr. R. Frampton and Cllr. M. Steele

Edwin Macknamara - Clerk to the Council.

Mr. B. Dench (Bransgore Croquet Club) Mr. N. Eames (Bransgore Youth Football); Mrs. M. Gallacher (Bransgore Netball)

DECLARATIONS OF INTEREST – None

DEMOCRATIC SESSION: None

APOLOGIES FOR ABSENCE: Cllr. E. Jarvis and Cllr. C. Thurston: Mr. D. Lay (Bransgore Cricket Club)

1. MINUTES OF THE MEETING - 11th April, 2017

The minutes of the meeting held on the 11th April, 2017 having been circulated were approved as a correct record and signed by the Chairman.

2. MATTERS ARISING:

Bransgore War Memorial: The Clerk reported the Conservation Officer of the War Memorial Trust would be visiting Bransgore on Wednesday, 14th June, 2017 to discuss the proposed work and grant application submitted. A further meeting of the Working Group would then be arranged.

3. CORRESPONDENCE:

- **Croquet Lawns:** The Clerk reported that the Croquet Club were concerned about incidents of stones being thrown onto their Lawn. Mr. Dench elaborated on the number of occasions this had occurred during this year. Although there had been no detrimental effect to the Lawns it did require additional time in removing the stones before maintenance work could continue.
- **Ping Pong Table Agreement:** The Clerk reported that the outside Ping Pong Tables had now been delivered and he had arranged to meet the Contractor who would prepare the base and fix the tables permanently.
- **Seafarers UK – Red Ensign:** The Red Ensign is the official flag of the British Merchant Navy and Merchant Navy Day was due to take place on the 3rd September to commemorate those men and women who served in the Merchant Navy and who supplied the nation with food, fuel and other imports. The Clerk would contact New Forest District Council to see if they would be marking the occasion.
- **Clare Lodge Maintenance:** The Clerk reported that a resident in Brookside Road had complained about the standard of maintenance of the land owned by the Parish Council running from Colebourne Close to Brookside Road. She had asked if the Parish Council would consider a higher standard of maintenance including the planting of wild flowers. The Clerk was asked to ensure that the maintenance of the area should, in future, take place in accordance with the agreed schedule but it wasn't considered appropriate to introduce formal planting areas.
- **School Sports Day:** The Clerk reported that he had been informed that the School Sports Day would take place on Friday, 16th June, 2017. They had again asked for permission to use the Pavilion Site as in previous years. The Committee agreed that this event should be supported.
- **Cable/Zip Wire:** Wicksteed had advised that they intended to commence work on the Cable/Zip wire on Wednesday, 21st June, 2017.

4. RECREATION GROUND AND PUBLIC OPEN SPACE:

- **Burnthouse Lane:** The Committee were informed that the Dragons Teeth in Burnt House Lane were being replaced. The work was being undertaken by Hampshire County Council.

5. HALL USERS' OBSERVATIONS:

- **Table Tennis Table Damage:** Mrs. Gallacher asked when the damaged table tennis table would be repaired. The Clerk would order the parts needed as soon as possible.

6. VILLAGE HALL MATTERS: None

7. PAVILION MATTERS:

- **Cleaning:** The Clerk reported that he had received a complaint about the standard of cleaning in the Pavilion. It was agreed that in the short term a Contract Cleaning Company be asked to carry out a thorough cleaning of the premises. A review of procedures and structures was underway and these issues would be taken into account as part of this review.
- **Pavilion Showers:** An additional external electric socket was required for the croquet water pump. At the moment, they shared the power supply to the showers. The showers should also be de-scaled.
- **Shelving:** The Clerk was asked to re-consider the need for shelving in the Pavilion Store Room.

8. PAVILION SITE: **None**

10. FINANCIAL AND ADMINISTRATIVE REPORT:

- **Financial Report:** The Financial Report (Budgets) for the period ended 31st May, 2017 was received.
- **Grass Cutting Contract:** The Clerk reported that the Contractor had informed the Parish Council that the charges for Grass Cutting would increase by 2.5% in line with the terms of the current contract. These charges would apply from 1st April, 2017 to 31st March, 2017.
- **Proposed Kitchen Refurbishment:** The Clerk reported that the process for the submission of quotes for the refurbishment of the Village Hall Kitchen had been started again and based upon a common specification. Four companies had expressed an interest and the following quotes received:

Company A	£12,104.87 inc VAT
Company B	£7090.00 inc VAT
Company C	£7462.91 inc VAT
Company D	£9500 inc VAT

RESOLVED: That the quote submitted by Company B be accepted.

9. DEMOCRATIC SESSION: No items were raised.

10. ITEMS FOR INFORMATION:

- **MUGA:** Glass Bottles had been thrown onto the MUGA. The Clerk was asked to provide a stiff yard brush to be available for MUGA Users. Anti-Vandal paint would be used to stop encroachment onto the roof.
- **Grass Cutting:** The Clerk had asked the Contractor to mow the Recreation Ground in advance of the 5 a side tournament (24/15th June).

11. DATE OF NEXT MEETING:

Tuesday, 11th July, 2017 in the Small Hall, Village Hall, Bransgore at 7.45pm

The meeting concluded at 8.25 pm.

Chairman..... Date.....